

THE GROVE AT HUNTLEY MEADOWS
HOMEOWNERS ASSOCIATION
Minutes of the Board of Directors Meeting
April 9, 2020

BOARD MEMBERS PRESENT

Heidie Rothschild – President
Carlton Battle – Vice-President
Matt Buchanan – Member-at-Large
Kenyatta Williams – Secretary
Jim Reese – Treasurer

MANAGEMENT PRESENT

Cynthia du Busc – Portfolio Manager, Cardinal Management Group, Inc.

HOMEOWNERS PRESENT

Gary Kosciusko – Covenants Committee Chair
David Petrie – Architectural Committee Chair
Priscilla Kiefer – Social Committee Chair
Veronica Silva
Paul Kennedy

CALL TO ORDER/VERIFICATION OF QUORUM

Board President Heidie Rothschild called the meeting to order at 6:35pm, noting the presence of a quorum. *NOTE: This meeting was conducted via Zoom video conference due to COVID-19 lockdown restrictions.*

MEMBER'S OPEN FORUM

None.

BOARD OF DIRECTORS REPORTS

President

- Due to the COVID-19 crisis, the Grove performed the following:
 - The Easter event is cancelled
 - Playground “No Entry” signs are posted until further notice, however there are people still using the playground at their own risk
 - The status of the pool opening is unknown at this time. The pool company will proceed as if the pool will open sometime this summer; possibly June 10, 2020
 - Will purchase Pool Passes at \$400/year; not sure if it can be implemented in time for this season
- The Board has implemented new e-mail addresses for board and committee members on the advice of legal counsel. The addresses will be added to the minutes and our website:

President.gathm@gmail.com

Vice.president.gathm@gmail.com

Treasurer.gathm@gmail.com
Secretary.gathm@gmail.com
Member.gathm@gmail.com

ARC.gathm@gmail.com
Social.gathm@gmail.com
Covenants.gathm@gmail.com
Neighborhoodwatch.gathm@gmail.com
Communication.gathm@gmail.com

- Cardinal Management will host our new website at no cost to the association. The Board will have access to the content as well as the ability to send out flash e-mails. Unfortunately, we still don't have a date, so the subscription for the GATHM website was purchased for another year.
- ARC requests and approvals are now added to the SMARTSWEBS site
- New Social Committee Chair – Priscilla Kiefer
- New Neighborhood Watch Chair, Hans Yu
- The Grove's first Wine and Beverage Social hosted by Cherrie and Tracy Welch on Lindberg was a success.
- LawnCare did a disappointing job with mowing and edging. Cynthia talked to them and they came by again the following day. They will mow again next week.
- A walkthrough needs to be accomplished with LawnCare to address overgrown trees in the neighborhood. There are many that are leaning.
- The Spring Inspection walkthrough with the Covenant Chair and all available board members will be moved to May.
- Fairfax County Storm Water Management come out to inspect the areas that are pooling water and also look at the streams. He said that water is moving as it should and there is nothing The Grove or Fairfax Country can do. If mosquitoes become a problem we will contact Fairfax Public Health and have them inspect the affected areas.
- Propose a Neighborhood Clean-Up Day (preferably a weekend day) to clean up the neighborhood, streams, overhanging branches, etc. The Social Committee was asked to head up this activity.
- The newsletter is quite expensive; future newsletters will move to an electronic only version unless we can significantly bring the cost down.
- Mentioned spot lights adjudicated by Covenants Committee
- Pool rules will be rewritten and reviewed by all committee members

Vice President – None.

Treasurer – None.

Secretary – Electronic votes: The Board completed four votes via email since the last Board meeting:

2/15/2020 – Upon motion by Jim Reese and seconded by Matt Buchanan, the Board voted by email to review and approve of the February meeting minutes. The motion carried unanimously.

3/4/2020 – Upon motion by Kenyatta Williams and seconded by Heidie Rothschild, the Board voted by email to review and approve of the updated suspense dates for older outstanding property violations. The motion carried unanimously.

3/4/2020 – Upon motion by Kenyatta Williams and seconded by Matt Buchanan, the Board voted by email to review, approve and select one of three pool cleaning contracts. The motion carried unanimously.

3/20/2020 – Upon motion by Matt Buchanan and seconded by Carlton Battle, the Board voted by email to review and approve the placement of playground closure signs at each tot lot due to COVID-19. The motion carried unanimously.

3/31/2018 – Upon motion by Kenyatta Williams and seconded by Heidie Rothschild, the Board voted by email to approve the ARC application for hot tub installation under the deck at 7589 Lindberg. The motion carried unanimously.

COMMITTEE REPORTS

Communications/Website – None.

Covenants – None.

Social – None.

Neighborhood Watch – None.

Pool – None.

MANAGEMENT REPORT

Financials – Will forward March financials to Treasurer.

UNFINISHED BUSINESS/NEW BUSINESS

Owners are allowed to trim branches from trees in common areas growing into their backyards.

EXECUTIVE SESSION

Upon motion made by Heidie Rothschild and seconded by Matthew Buchanan, the Board voted to enter Executive Session at 6:49pm to discuss 8 violations and delinquencies and collections. The motion carried unanimously.

The Board reconvened to Open Session at 6:58pm.

OPEN SESSION

None.

ADJOURNMENT

Upon motion made by Matthew Buchanan and seconded by Jim Reese, the Board voted to adjourn the meeting at 6:59pm. The motion carried.

The next Board of Directors meeting will be held on Thursday, June 11, 2020 at 6:30pm.

Respectfully submitted by Kenyatta Williams