

THE GROVE AT HUNTLEY MEADOWS
HOMEOWNERS ASSOCIATION
Minutes of the Board of Directors Election of Officers Meeting
January 14, 2020

BOARD MEMBERS PRESENT

Heidie Rothschild – President
Matt Buchanan – Member-at-Large
Kenyatta Williams – Secretary
Jim Reese – Treasurer

BOARD MEMBERS ABSENT

Carlton Battle – Vice-President

MANAGEMENT PRESENT

Cynthia du Busc – Portfolio Manager, Cardinal Management Group, Inc.

HOMEOWNERS PRESENT

Gary Kosciusko – 7706 Audubon Meadow Way (Covenants Committee)
David Petrie – 7552 Great Swan Ct (Architectural Committee)
There was one other homeowner present.

CALL TO ORDER/VERIFICATION OF QUORUM

Board Secretary Kenyatta Williams called the meeting to order at 6:35pm., noting the presence of a quorum.

ELECTION OF OFFICER POSITIONS

Approval/Modification of Agenda: Elected board members and positions

- Heidie Rothschild – President
- Carlton Battle – Vice President
- Jim Reese – Treasurer
- Kenyatta Williams – Secretary
- Matt Buchanan – Member-at-Large

Upon motion made by Heidie Rothschild and seconded by Matthew Buchanan, the Board voted to approve the election of board officers' positions. The motion carried unanimously.

2020 MEETING SCHEDULE

Cynthia du Busc recommended meetings this year to be the 2nd Thursday of every other month beginning February, meeting will begin promptly at 6:30pm.

UNFINISHED BUSINESS/NEW BUSINESS

- **Pool Furniture Refurbishment Approval** – Approval and signature requested for pool furniture refurbishment by Criterion of about \$17,000. Fabric and metal samples will be

dropped off this week at the pool house. *Motion made by Matthew Buchanan and seconded by Kenyatta Williams. The motion carried unanimously.*

- **LandCare Agreement Addition Approval** – LandCare would like to add that our contract can be terminated without cause on their side similar to our termination agreement with them. Heidie would also like to notify LandCare about not completing leaf pickup in the fall. *Motion made by Matthew Buchanan and seconded by Kenyatta Williams. The motion carried unanimously.*
- High Sierra Pool Contract Signature Needed
- Bids sent out for pool house cleaning contract ; should have them by next meeting
- LandCare would like a walkthrough in the Spring to review the state of the trees at the back of the townhouses
- Mailbox posts will be touched up in the Spring

MEMBERS OPEN FORUM

Gary Kosciusko on behalf of the Covenants Committee discussed history of becoming member of the committee, his current procedures, the results of the last inspection and how he would recommend going forward.

David Petrie inquired on obtaining a liaison to see what can be done about oversized dump trucks not parking on Cyrene. Also inquired on fees related to the board meeting rooms in comparison to the library or pool house at no cost.

Cynthia du Busc notified board that a new administrative assistant, Imara Allen, just started and still getting the swing of the procedures in regards to the communities.

Jim Reese requested Treasurer turnover information.

ADJOURNMENT

Upon motion made by Heidie Rothschild and seconded by Matthew Buchanan, the Board voted to adjourn the meeting at 7:32pm. The motion carried.

The next Board of Directors meeting will be Thursday, February 13, 2020 at 6:30pm.

Respectfully submitted by Kenyatta Williams