



Newsletter Advertising Agreement

I (We) would like to purchase ad space in The Grove at Huntley Meadows HOA newsletter. Please reserve the following:

Single Business Card: 3.5" x 2" (h) 2" x 3.5" (v)

<input type="checkbox"/> 1 newsletter	\$15/ad	Month for ad: _____
<input type="checkbox"/> 2 – 4 newsletters	\$12.50/ad	Month for ad: _____
<input type="checkbox"/> 5+ newsletters	\$10/ad	Month for ad: _____

Double Business Card: 3.5" x 4" (h) 4" x 3.5" (v)

<input type="checkbox"/> 1 newsletter	\$30/ad	Month for ad: _____
<input type="checkbox"/> 2 – 4 newsletters	\$27.00/ad	Month for ad: _____
<input type="checkbox"/> 5+ newsletters	\$22.50/ad	Month for ad: _____

Publication Schedule and Deadlines: Camera ready-art is due on the 15th of month preceding publication date. The newsletter is published bi-monthly and is mailed in January, March, May, July, September and November. Camera ready-art is defined as high-resolution JPEG file (300 DPI) or PDF file. *Publisher is not responsible for the quality of reproduction on submitted artwork.*

Company: _____ Contact: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone (req'd): _____ Email (req'd): _____

Guidelines:

1. Payment must accompany all advertising requests. Payments in the form of check or money order are payable to The Grove at Huntley Meadows. Send payments to: The Grove at Huntley Meadows, c/o Cardinal Management, 4330 Prince William Parkway Suite 201, Woodbridge, VA 22192.
2. The Grove at Huntley Meadows HOA reserves the right not to accept any advertisement that is not in line with the mission of the association. Full guidelines are available at www.gathm.com.
3. Cardinal Management will notify the Communications Chair when payment is received for any advertisement(s).
4. Artwork may be submitted to the Communications Chair at communications@gathm.com by the 15th of month preceding the publication date.
5. Publisher is not responsible for the reproduction quality of submitted artwork. No enhancements or improvements will be made to submitted artwork.